



Helensburgh Amateur Athletic Club

Scottish Charity: SC048176

Trustees' Annual Report & Receipts & Payments Accounts

For the Year Ended 31 March 2023

Linda Hunter, CIMA Mip
Linda Hunter Accounting & Consulting Services
Drum Millig, 146 Sinclair Street
Helensburgh
G84 9AT

TRUSTEES' ANNUAL REPORT and RECEIPTS & PAYMENTS ACCOUNTS
For the year ended 31 March 2023

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HELENSBURGH AMATEUR ATHLETIC CLUB
SC048176

TRUSTEES ANNUAL REPORT
For the year ended 31 March 2023

The trustees present their annual report and financial statements for the year ended 31 March 2023, along with the independent examiner's report.

Helensburgh Amateur Athletic Club (HAAC) is a charity registered with the Office of the Scottish Charity Regulator (OSCR), charity number SC048176.

Trustee Recruitment and Appointment

Trustees are elected at the Annual General Meeting (AGM). The quorum for a members' meeting is 20% of the total members or ten members (whichever is the lesser), present in person. The Trustees who served during financial year 2022/2023 and were in office on the date the accounts were approved are as stated below:

Laura Johnstone (President and Secretary)

Debbie Savage (Co-President)

Ian Brown (Treasurer)

Darren Murphy (Junior Secretary)

Other Trustees:

Kenny Flett

Lucy Impey

Structure, Governance and Management

The Charity is governed by its constitution, a copy of which is posted on the Helensburgh Amateur Athletic Club website (www.helensburghaac.com).

The management committee, which normally meets monthly, are the charity's trustees. The management of the Charity is vested in the management committee, members of which are elected by the membership at the AGM.

All committee members and club coaches are volunteers and there are no paid staff within the Charity. The Club does however utilise the services of a professional coach (Mr Chris Baillie) who invoices monthly for his services. All club coaches involved in junior training are registered through Scottish Athletics and hold PGV clearance for working with children.

HAAC membership is open to Juniors from age 9 to 18 years, and senior members 18+ including some founder members of the Club living in Helensburgh and surround areas.

Objectives and Activities

The Club operates as a non-profit distributing Charity whose principal objects are to advance public participation in sport through the promotion and advancement of Athletics.

The key objective of the Club is to promote amateur athletics in track and field, road running, cross country and trail running. It also provides a sound athletic coaching base for young athletes and seeks to encourage local residents to start the sport, no matter their age or ability. To undertake other activities incidental or conducive to the furtherance of these objectives. The Club is committed to equality of opportunity, irrespective of any personal issues such as gender, gender reassignment, marital status, disability, age, race, colour, nationality, or sexual orientation.

The Club accepts and shall comply with the Welfare Policy and Procedures for athletics in the UK (which incorporates child protection) issued by Scottish Athletics working in partnership with UK Athletics.

The Club has an appointed Welfare Officer who is an ex officio member of the executive committee and is responsible for the administration of the Club's Scottish Athletics' Codes of Conduct and Scottish Athletics' Child Protection Policy which are available on both Junior and Senior websites, noted below.

HAAC's Visions and Values

The Club works on the principal of inspiring participation, progress and performance with the agreed club vision being as follows:

Club vision – To develop and inspire the athlete in every member and provide support in fulfilment of their goals.

Club values

Inclusive – Welcoming and developing every level of athlete; from beginners to winners.

Friendship – Building friendships through shared involvement, enjoyment, and goals.

Community – The club is run by the members, for the members and is an active part of the Local Community.

Having fun – Enjoying athletics with like-minded and supportive friends

Statement of Risk

The management committee has assessed the major risks to which the charity is exposed, those related to the operations and finances of the charity and are satisfied those systems are in place to mitigate the exposure to major risks. A comprehensive insurance policy is also in place with Ansvar Insurance (Charity and Community (FA67)) which provides Public Liability, Buildings Insurance and Trustee Indemnity.

Achievements and Performance

The Club had over one hundred and fifty members during the 2022/2023 financial year, with the split between Junior and Senior members being approximately equal. These numbers have improved significantly from the previous year where COVID restrictions continued to have an impact on overall membership numbers.

Competitions and organised running events have also returned to pre-COVID levels with members taking part in numerous events throughout the year, both local and further afield.

These included Indoor and Outdoor Track & Field - Competing in the Central and Southern Athletics League and the Youth Development League. Indoor Track & Field - Competing in the Scottish Athletic Indoor League during the Winter season. Various Road Races and numerous Cross-Country races including – Dunbartonshire AAA XC Championships & Relays, West District XC Championships and Relays and the National XC Championships and Relays.

Competition plays a major role in the development of the Junior athletes and notable athletic achievements are posted on the Club Websites.

Junior website – <https://helensburghaac.teamapp.com/>

Senior website – [Welcome - HELENSBURGH AMATEUR ATHLETIC CLUB \(HAAC\) \(helensburghaac.com\)](https://helensburghaac.com/)

Progress and Future Plans

Good progress has been made in 2022/2023 attracting new (and returning) members following COVID.

The profile of the Club was also raised by the return of the Helensburgh 10Km road race, part of the Babcock race series, and the Hel'n'Back trail race organised exclusively by HAAC.

Junior membership also increased steadily during the year with flyers being circulated to Primary schools in the area. Good facilities at Hermitage Academy and a strong coaching team have been instrumental in attracting and retaining new junior members.

A new website was also launched during the year to promote the Club both within the local and the athletic/running community. This has been extremely successful by providing a valuable source of information and a Contact Form which allows prospective members to find out more about the club's activities.

As trail running has become more popular in its own right, the Club has responded by organising 'beginner' sessions on the many paths and trails above Helensburgh. This introduction to running off road has encouraged a number of members to train more 'off road' and to enter trail running events.

A key objective in the coming year is to progress with plans to install a jump/throw facility for junior members. Outline plans were produced for this pre COVID with Hermitage Academy identified as the most convenient location for such a facility. Discussions with Argyll and Bute Council and other stake holders have been re-started to finalise costs and identify any potential obstacles to be overcome to allow construction of the facility.

Financial Review

Income for the year from all sources totalled £15,859, up from £8,369 in the previous year. This increase is partly due to the increased membership subscriptions, £10,008 compared to £7066 in the previous year and from race income of £4,311. Other income includes £602 from sales of club clothing from stock and £695 bank interest.

Expenditure for the year was £18,853, up from £14,912 in the previous year.

This reflected an overall increase in club activity. Hermitage Academy lets increased to £3,471 from £2,464 in the previous year, with increases in junior competition costs (£2,004 from £912), professional coaching (£4,181 from £3,710) and increased mileage expenses for coaches (£1,674 from £639).

A one-off expense of £340 was incurred to construct the new website, although on-going costs for this are expected to be minimal (<£100/annum).

Clothing costs were also higher than normal in the year (£827) as new stock of Club vests was purchased pending transfer to our on-line supplier (Smiths of Greenock).

As the Club does not receive funding from any other source, a deficit of **£2,994** was incurred in the financial year.

The Trustee's aim is to keep a general reserve of at least £15,000. Currently the overall balance on the account is significantly higher than this due to the sale of the leasehold on a portion of Club land in 2017.

It is currently intended to use these funds to develop new Junior jump/throw facilities as outlined above. In the view of the management committee however, the charity has sufficient unrestricted reserves to continue to operate for the foreseeable future.

Approved by the Trustees and signed on their behalf by: -

Sign: _____
Ian Brown – Treasurer

Date: _____

HELENSBURGH AMATEUR ATHLETIC CLUB
SC048176

INDEPENDENT EXAMINERS REPORT
For the year ended 31 March 2023

I report on the accounts of Helensburgh Amateur Athletic Club (SC048176) for the year ended 31 March 2023 which are set out on pages 8-9.

Respective responsibilities of the Trustees and Examiner

The charity's Trustees are responsible for the preparation of accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and Charities Accounts (Scotland) Regulations 2006 as amended in 2010. The charity Trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters' have come to my attention.

Basis of Independent Examiner's Statement

My examination is conducted in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented in those records. It also includes the consideration of any unusual items or disclosures in the accounts and seeks explanations from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

Have not been met, or

2. To which attention should be drawn to enable a proper understanding of the accounts to be reached.

Linda Hunter, CIMA Mip
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STATEMENT OF RECEIPTS & PAYMENTS
For the year ended 31 March 2023

	Notes	2023		Total £	2022 Total £
		Unrestricted £	Restricted £		
INCOME					
Membership Fees		£10,006	-	£10,006	£7,066
Fundraising		-	-	-	-
Donations/Fundraising		£119	-	£119	£0
Bank Interest Received		£695	-	£695	£179
Organised Senior Races		£4,311	-	£4,311	£864
Organised Junior Events		£90	-	£90	£0
Club Clothing		£602	-	£602	£260
Other Income		£35	-	£35	£0
		£15,859	-	£15,859	£8,369
EXPENDITURE					
Organised Senior Events		£1,107	-	£1,107	£1,760
Junior Membership Refund		£245	-	£245	£75
Organised Junior Events		£2,004	-	£2,004	£912
Hermitage Let Costs		£3,471	-	£3,471	£2,464
Coaching Expenses		£1,674	-	£1,674	£639
Professional Coach Expenses		£4,181	-	£4,181	£3,710
Club Clothing		£827	-	£827	£245
Clubhouse Insurance		£1,281	-	£1,281	£1,112
Clubhouse Costs		£1,978	-	£1,978	£2,525
Affiliation Fees to Scottish Athletics		£890	-	£890	£723
Rates & Insurance		£280	-	£280	£280
New Athletic Equipment/Set up		0	-	0	£0
Costs for New Training Ground		0	-	0	£0
Miscellaneous Costs		£365	-	£365	£25
Donations/Fundraising		0	-	0	£105
Accountancy & Admin		£233	-	£233	£225
Post and Stationery		£227	-	£227	£0
Bank Charges		£90	-	£90	£83
PPE Kit		0	-	0	£31
		£18,853	-	£18,853	£14,912
		-£2,994	-	-£2,994	-£6,543

	Notes	Unrestricted £	Restricted £
Bank and cash in hand	1		
Opening balances	2	£169,198	-
Surplus/(deficit) for year		(£2,994)	-
Closing balances		£166,219	-

These accounts were approved by the Trustees and signed on their behalf by; -

Sign: _____ Date: _____ Sign: _____ Date: _____
L Johnstone – President Ian Brown – Treasurer

1. Bank and cash in hand - Closing balances as of 31st March 2023 are noted below:

CURRENT ASSETS	Notes	31/03/2023	31/03/2022
Debtors			
Cash		£0.00	£0.00
Deposit Account Santander		£71,076.72	£70,913.46
Deposit Julian Hodge Bank	3	£0.00	£30,000.00
Current account Santander		£932.16	£4,620.88
Current Account Royal Bank of Scotland		£94,209.84	£63,663.66
Total of current assets		<u>£166,218.72</u>	<u>£169,198.00</u>

There was an overall deficit of £2994 during the year 2022/2023.

2. 2022/2023 Opening Balance

The reported closing balance in last year's accounts was understated by £14.88 due to interest payments to Santander Deposit Account and RBS not being included for March 2022.

The true closing balance was £169,212.88.

3. Julian Hodge Bank Deposit Account

This account was closed during the financial year and funds transferred to the RBS account.

4. Assets/Liabilities

There is no specific asset register held however there is an insurance policy to cover assets up to £50,000 (landing mats, javelin etc) in the event of any loss or damage.