



# **Helensburgh Amateur Athletic Club**

**Scottish Charity: SC048176**

## **Trustees' Annual Report & Receipts & Payments Accounts**

**For the Year Ended 31 March 2022**

Linda Hunter, CIMA Mip  
Linda Hunter Accounting & Consulting Services  
Drum Millig, 146 Sinclair Street  
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G84 9AT

**TRUSTEES' ANNUAL REPORT and RECEIPTS & PAYMENTS ACCOUNTS**  
**For the year ended 31 March 2022**

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**HELENSBURGH AMATEUR ATHLETIC CLUB**  
**SC048176**

**TRUSTEES ANNUAL REPORT**  
**For the year ended 31 March 2022**

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The trustees present their annual report and financial statements for the year ended 31 March 2022, along with the independent examiner's report.

The Helensburgh Amateur Athletic Club is a charity registered with the Office of the Scottish Charity Regulator (OSCR), charity number SC048176.

### **Trustee recruitment and appointment**

Trustees are elected at the annual general meeting. The quorum for a members' meeting is 20% of the total members or ten members (whichever is the lesser), present in person. The Trustees who served during the year and were in office on the date the accounts were approved are as stated below:

Laura Johnstone (President)  
Darren Murphy (Vice-President)  
Ian Brown (Treasurer), supported by Rosemary Wilson  
Debbie Savage (Secretary)  
  
Ian Williams (Welfare Officer)

### **Structure, Governance and Management**

The Charity is governed by its constitution, there are copies available on both the Junior and Senior websites.

The management committee, which normally meets on 3<sup>rd</sup> Wednesday of each month, are the charity's trustees. The management of the Charity is vested in the management committee, members of which are elected by the membership at the annual general meeting.

All committee members and coaches are volunteers and there are no paid staff within this Charity. We have a Professional Coach, Chris Baillie who is Self Employed and invoices us for his services. All coaches conduct training courses and are registered through Scottish Athletics and hold PGV clearance for working with Children.

Membership is open to Junior and Senior from age 9, including some members of the original jogging group and therefore founder members of the Club living in Helensburgh and surround areas.

## **Objectives and Activities**

The Club operates as a non-profit distributing Charity whose principal objects are to advance public participation in sport through the promotion and advancement of Athletics.

The object of the Club shall be to provide facilities for and to promote amateur athletics in track and field, road running, and cross country running particularly. To provide a sound athletic coaching base for young athletes, and to encourage residents to start the sport no matter their age or ability. To undertake other activities incidental or conducive to the furtherance of these objectives. The Club is committed to equality of opportunity, irrespective of any personal issues such as gender, gender reassignment, marital status, disability, age, race, colour, nationality, or sexual orientation.

The Club accepts and shall comply with the Welfare Policy and Procedures for athletics in the UK (which incorporates child protection) issued by Scottish Athletics working in partnership with UK Athletics.

The Club has an appointed Welfare Officer who shall be an ex officio member of the executive committee and shall be responsible for the administration of the Club's Scottish Athletics' Codes of Conduct and Scottish Athletics' Child Protection Policy which are available on both Junior and Senior websites, noted below.

## **Achievements and Performance**

All achievements of both Senior and Junior members are posted on the Club Websites.

Junior website – <https://helensburghaac.teamapp.com/>

Senior website – <https://haac.teamapp.com/>

To date Helensburgh Amateur Athletic Club numbers over one hundred members, this has decreased during the current climate and restrictions regarding COVID. These members take part in numerous events throughout the year, where permitted due to restrictions, these normally include Outdoor Track & Field - Competing in the Central and Southern Athletics League and the Youth Development League. Indoor Track & Field - Competing in the Scottish Athletic Indoor League during the Winter season. Various Road Races and numerous Cross-Country races including – Dunbartonshire AAA XC Championships & Relays, West District XC Championships and Relays and the National XC Championships and Relays.

## **Statement of Risk**

The management committee has assessed the major risks to which the charity is exposed, those related to the operations and finances of the charity and are satisfied those systems are in place to mitigate the exposure to major risks.

## **Future Plans**

We intend to continue to drive forward with recruiting new Senior members as the numbers have declined in recent years. We plan to have open nights to encourage and welcome new members. We have a lot of interest from new members and feel this would be a positive step to encourage attendance.

The Junior section is also recruiting new members and expect the membership level to increase throughout 2022/2023. This will continue to be reviewed in line with Government Guidelines regarding maximum numbers and activities permitted with COVID restrictions.

## HAAC's Visions and Values

The Club works on the principal of inspiring participation, progress and performance with the agreed club vision being as follows:

**Club vision** – To develop and inspire the athlete in every member and provide support in fulfilment of their goals.

### Club values

Inclusive – Welcoming and developing every level of athlete; from beginners to winners.

Friendship – Building friendships through shared involvement, enjoyment, and goals.

Community – The club is run by the members, for the members and is an active part of the Local Community.

Having fun – Enjoying athletics with like-minded and supportive friends

## Financial Review

A total of £8,369 of income was reported during the year, this being £7,066 from memberships, £864 from Junior and Senior Events, Bank Interest of £179 and £260 from Club Clothing.

We do not receive any core funding. Expenditure in the year amounted to £14,912 resulting in an overall deficit of £6,543.

The Trustee's aim is to keep a general reserve of at least £ 15,000. Currently the overall balance on the account is higher than normal due to the sale of the leasehold (£150,000) on part of our land in 2017. This money is currently planned for development of new land for Junior activities. This is at an advanced discussion stage and is planned to be released during 2022/23. This continues to be delayed due to COVID 19 but will be continuing to progress with our Local High School and Argyll & Bute Council. In the view of the management committee, the charity has sufficient unrestricted reserves to continue to operate for the foreseeable future.

Approved by the Trustees and signed on their behalf by: -

Sign:   
Ian Brown – Treasurer

Date: 2/11/22

HELENSBURGH AMATEUR ATHLETIC CLUB  
SC048176

INDEPENDENT EXAMINERS REPORT  
For the year ended 31 March 2022

I report on the accounts of Helensburgh Amateur Athletic Club (SC048176) for the year ended 31 March 2022 which are set out on pages 7-9.

**Respective responsibilities of the Trustees and Examiner**

The charity's Trustees are responsible for the preparation of accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and Charities Accounts (Scotland) Regulations 2006 as amended in 2010. The charity Trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters' have come to my attention.

**Basis of Independent Examiner's Statement**

My examination is conducted in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented in those records. It also includes the consideration of any unusual items or disclosures in the accounts and seeks explanations from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

Have not been met, or

2. To which attention should be drawn to enable a proper understanding of the accounts to be reached.



02/11/2022

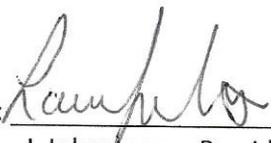
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**HELENSBURGH AMATEUR ATHLETIC CLUB**  
**SC048176**  
**STATEMENT OF RECEIPTS & PAYMENTS**  
**For the year ended 31 March 2022**

		2022			2021
	Notes	Unrestricted £	Restricted £	Total £	Total £
<b>INCOME</b>					
Membership Fees	1	£7,066	-	£7,066	£6,013
Fundraising		-	-	-	-
Donations/Fundraising		£0	-	£0	£0
Bank Interest Received	2	£179	-	£179	£344
Organised Senior Races		£864	-	£864	£975
Organised Junior Events		£0	-	£0	£0
Club Clothing		£260	-	£260	£380
Other Income		£0	-	£0	£0
	3	£8,369	-	£8,369	£7,711
<b>EXPENDITURE</b>					
Organised Senior Events	4	£1,760	-	£1,760	£896
Junior Membership Refund		£75	-	£75	£0
Organised Junior Events		£912	-	£912	£0
Hermitage Let Costs	5	£2,464	-	£2,464	£1,113
Coaching Expenses		£639	-	£639	£70
Professional Coach Expenses		£3,710	-	£3,710	£2,635
Club Clothing		£245	-	£245	£406
Clubhouse Insurance		£1,112	-	£1,112	£993
Clubhouse Costs		£2,525	-	£2,525	£1,741
Affiliation Fees to Scottish Athletics		£723	-	£723	£1,031
Rates & Insurance		£280	-	£280	£280
New Athletic Equipment/Set up					
Costs for New Training Ground		£0	-	£0	£4,200
Miscellaneous Costs		£25	-	£25	£0
Donations/Fundraising		£105	-	£105	£0
Accountancy & Admin		£225	-	£225	£225
Misc: Office Supplies, Race Number Prints, Pins, etc.		£0	-	£0	£250
Bank Charges		£83	-	£83	£90
PPE Kit		£31	-	£31	£234
	6	£14,912	-	£14,912	£14,164
Surplus/(deficit) for the year		<b>-£6,543</b>	-	<b>-£6,543</b>	<b>-£6,452</b>

	Notes	Unrestricted £	Restricted £
<b>Bank and cash in hand</b>	7		
Opening balances		£175,741	-
Surplus/(deficit) for year		-£6,543	-
<b>Closing balances</b>		<b>£169,198</b>	-

These accounts were approved by the Trustees and signed on their behalf by; -

Sign:   
L Johnstone – President

Date: 2/11/22

Sign:  Date: 2/11/22  
Ian Brown – Treasurer

**HELENSBURGH AMATEUR ATHLETIC CLUB**  
**SC048176**  
**NOTES TO THE ACCOUNTS**  
**For the year ended 31 March 2022**

**1. Income**

Slight increase in membership fees, however still limited due to COVID. Committee reviewing fees for 2022/2023

**2. Bank Interest**

Large reduction in interest from all sources. However, these are starting to increase again in 2022/2023.

**3. Summary for Income for Financial Year 2021/2022**

Overall, there has been a small increase in income for period 2021/2022 of £658.  
This is expected as we were still heavily impacted throughout this period with COVID restrictions

**4. Organised Senior Events**

Refunds were paid in this financial year for entries to the Hell'n'Back trail race taken in the previous year where the event was cancelled due to COVID.

**5. Hermitage Lets**

Increase in Let costs as junior training restarted at Hermitage Academy in late 2021. This will continue to increase over the coming months in line with more sessions restarting.

**6. Summary for Expenditure for Financial Year 2021/2022**

Overall increase in expenditure of £748 in 2021/2022 as more activities and expenses were incurred with restrictions from COVID slowly being lifted.

**7. Bank and cash in hand** - Closing balances as of 31<sup>st</sup> March 2022 are noted below.

CURRENT ASSETS	31/03/2022	31/03/2021
Debtors		
Cash	£0.00	£0.00
Deposit Account Santander	£70,913.46	£75,906.49
Deposit Julian Hodge Bank	£30,000.00	£30,000.00
Current account Santander	£4,620.88	£6,342.48
Current Account Royal Bank of Scotland	£63,663.66	£63,491.61
 Total of current assets	 <u>£169,198.00</u>	 <u>£175,740.58</u>

There was an overall deficit of £6543 during the year 2021/2022.

**8. Assets/Liabilities**

There is no specific asset register held however there is an insurance policy to cover assets up to £50,000 (landing mats, javelin etc) in the event of any loss or damage.  
Accountant Fee for this year £225.